


Administrative Procedures 502

Staff Allocation

		Adopted: June 28, 2011 Amended: August 9, 2019
	External References: <ul style="list-style-type: none">• Education Act: Sections 85, 87, 174, 175• Human Rights Code	Internal References:

Background

The Division is committed to engaging the best quality employees available. It recognizes the balance between the need to provide sufficient staffing to meet the needs of students.

This recognition must be balanced annually with the resources available to the Division.

Procedures

1. The Division staff allocation will be presented annually by the Director for Board approval as part of the annual budget process.
2. Staff allocations will include the number of teachers and other staff required to support programming in the division.
3. Superintendents, managers and principals will be involved in determining staff allocations for each school.
4. Approvals for any increase in staff numbers beyond those provided in the annual budget allocation are to be made by the Director.