

**Access to Schools**



**Adopted: June 28, 2011**

**Amended: May 21, 2021**

**External References**

- Education Act: Sections 85, 87, 175, 367

**Internal References**

- AP 204 Controversial Issues
- AP 206 Family Life and Sex Education
- AP 320 Student Records

**Background**

As part of its duty to ensure a safe, secure environment for students, the Division requires principals to exercise discretion in granting access to schools, instructional areas and school grounds.

**Procedures**

1. General
  - 1.1 All visitors must make their presence known to the Principal or designate at the school office before proceeding to a classroom.
  - 1.2 The Principal determines right of access to the school. This includes the ability to exclude persons from the premises.
2. Sales and Commercial Promotions
  - 2.1 No individual or organization is to allowed access to a school for the purposes of selling or promoting articles, items, materials or supplies unless prior permission has been granted by the Director or designate.
  - 2.2 The Principal may authorize sales and promotions coordinated and conducted by students, related to the funding of school or community activities, and which are consistent with the guiding principles of the Division.
3. Relationship with Political Organizations
  - 3.1 No individual or group seeking to exclusively promote the philosophy, platform or policies of one political party over those of another shall have access to the school unless the Principal receives authorization from the Director or designate.
  - 3.2 To foster the democratic process, help bring understanding of democracy, and to further the concept of citizenship education, the Principal may grant access to representatives of political parties during recognized election campaign periods, or at times of significant national debate.
  - 3.3 When requested, the Director or designate may make provision for schools to be used to help conduct local, provincial or federal government elections.
4. Relationships with Various Faiths and Religions
  - 4.1 The Division recognizes our society contains numerous different faiths, religions, religious and spiritual philosophies and sets of spiritual beliefs.
  - 4.2 As a public education system, the Division and its employees will consistently strive to honour and respect this diversity, but will favour none.
5. Public Health
  - 5.1 Please refer to Administrative Procedures 320 Student Records regarding Public Health access to schools and immunizations.