

## MEETING NUMBER ONE HUNDRED AND EIGHTY-NINE

A regular meeting of the Board of Education of the Sun West School Division No. 207 took place in the Learning Centre, Sun West Board Office, on November 17, 2020 commencing at 9:00 a.m. with the following present: Chairperson Karen Itterman (Subdivision No. 3), Board Members Michelle Brummund (Subdivision No. 1), Michele Whitfield (Subdivision No. 2), Sue Lytle (Subdivision No. 4), Scott Sander (Subdivision No. 5), John Collins (Subdivision No. 6), Cathy Morrow (Subdivision No. 7) joined electronically through Microsoft Office Teams, Cara Nisbet (Subdivision No. 8), Ruth Griffith (Subdivision No. 9), Director of Education – Randy Emmerson, Superintendent of Business – Ryan Smith, Communications and Marketing Coordinator – Mike Fedyk and Executive Assistant – Linda Klassen. Also present were Shari Martin – Superintendent of Education (joined electronically through Microsoft Office Teams), Darren Gasper – Superintendent of Technology, Vicki Moore – Superintendent of Education, Carole Butcher – Superintendent of Student Support Services and Rhonda Saathoff – Business Manager.

Randy Emmerson, Director of Education, called the meeting to order at 9:30 a.m.

Rhonda Saathoff, Returning Officer for the Sun West School Division, reported on the Declaration of Results of the November 9, 2020 election.

The outgoing Board Members, Robert Dewey, Barb Cowell and Margaret Irwin, were acknowledged for their contribution to legacy divisions and Sun West School Division:

Randy Emmerson, Director of Education, asked for review of policies regarding Trustee code of conduct and conflict of interest, with Acknowledgement of Review signed by Board members.

Declaration of Office was reviewed and signed by Board members.

Collins: That in regards to section 71 of *The Education Act* and section 14 of *The School Division Administration Regulations* and as a result of the COVID-19 pandemic, the Board accept the Declaration of Office be executed electronically from Cathy Morrow (Subdivision No. 7), and participation and voting by Cathy Morrow (Subdivision No. 7), for the Organizational Meeting be permitted pursuant to *The Electronic Meeting Procedures Regulations*.

**Carried**

### ORGANIZATIONAL MEETING

Randy Emmerson, Director of Education, asked for nominations for Board Chair.

Sander: Nominate John Collins

Brummund: Nominate Karen Itterman

Griffith: Moved nominations cease.  
189-02

**Carried**

Voting took place by means of secret ballot. Randy Emmerson, Director of Education, and Ryan Smith, Superintendent of Business collected and counted the ballots and reported the results of the election. Karen Itterman was declared elected to the position of Board Chairperson.

Sander: That the ballots be destroyed.  
189-03

**Carried**

Randy Emmerson, Director of Education, turned chair over to Karen Itterman.

Nominations for Vice-chair were opened.

Griffith: Nominate John Collins for Board Vice-Chair.

Lytle: Moved nominations cease. **Carried**  
189-04

Rhonda Saathoff, Business Manager, departed the meeting at 10:10 a.m.

Griffith: That Karen Itterman and John Collins arrange to meet with Robert Dewey in  
189-05 appreciation on behalf of the Board. **Carried**

AGENDA

Griffith: That the agenda be adopted. **Carried**  
189-06

MINUTES

Morrow: That the minutes of the meeting held October 27, 2020 be approved as  
189-07 circulated. **Carried**

ACTION ITEMS

Griffith: That the following committees be struck with the membership as indicated for  
189-08 each:

- Audit Committee – Board Chair and Three Trustees (Michelle Brummund, Cara Nisbet and John Collins)
- Board Committee of the Whole – All Trustees, Director of Education, Superintendents, Communications and Marketing Coordinator and Executive Assistant
- Boundary Committee – Board Chair or Vice-chair and Two Trustees (Michele Whitfield and Subdivision Trustee)
- CUPE Negotiating Committee – Two Trustees (Cara Nisbet and Cathy Morrow)
- LINC Negotiating Committee – Two Trustees (Ruth Griffith and Scott Sander)
- Major Facilities Renovations Committee – Board Chair or Vice-chair and Subdivision Trustee
- Student Discipline Committee – Three Trustees (Cara Nisbet, Michele Whitfield and Subdivision Trustee)
- Technology Committee – All Trustees, Director of Education, Superintendent of Technology
- Board Policy Review Committee – Board Chair and Two Trustees (Sue Lytle and Michele Whitfield)
- Advocacy Committee – (John Collins, Scott Sander, Cara Nisbet and Cathy Morrow). **Carried**

Kelli Boklaschuk, Superintendent of Learning, joined the meeting at 10:50 a.m.

Whitfield: That the following representative be appointed:  
189-09

- Saskatchewan High School Athletic Association – Cathy Morrow or Sue Lytle

- Saskatchewan School Boards Association Public Boards Section Executive – Board Chair and Michele Whitfield

- West Central Municipal Government Committee –Subdivision Trustee/Ruth Griffith **Carried**

Morrow: That the following rates be approved for the 2019-20 school year:  
189-10

- indemnity rates at \$275,
- meal rates at \$10 for breakfast, \$15 for lunch and \$25 for supper,
- the kilometrige rate at 41 cents/km and;
- benefit premium cost share 75% by the Board, 25% by the Trustee.

**Carried**

Carole Butcher, Superintendent of Student Support Services, departed the meeting at 1:40 p.m. and joined the meeting again at 2:29 p.m.

Nisbet: That the Director of Education and Superintendent reports be accepted as  
189-11 presented.

CONSENT/INFORMATION ITEMS

Morrow: That the Board receive the following consent item and approve the  
189-012 recommendations included therein:

- To approve as circulated the following items:
  - 2020-21 Sun West School Division Board Calendar. **Carried**

ADJOURNMENT

Brummund: That the meeting adjourn, 2:39 p.m. **Carried**  
189-13

Original signed by: Karen Itterman  
Chairperson

Original signed by: Ryan Smith  
Superintendent of Business