


Critical Incident and Crisis Response

		<p>Adopted: June 28, 2011</p> <p>Amended: November 21, 2017</p>
	<p>External References:</p> <ul style="list-style-type: none"> • Education Act: Sections 85, 87, 109, 150, 151, 175,231 • SSBA A Guide for School Board Education Continuity Planning 	<p>Internal References:</p> <ul style="list-style-type: none"> • Critical Incident and Crisis Response Handbook • Suicide Intervention Handbook

Background

The Division is fully committed to providing each student and staff member with a safe and orderly environment. The Critical Incident and Crisis Response Handbook is a guide for school-based administrators and staff for responding to emergency and/or crisis situations.

Procedures

1. Critical Incident and Crisis Response

- 1.1 The Director or designate is to ensure that the Critical Incident and Crisis Response Handbook is kept current and updated annually.
- 1.2 The Principal is to select staff members for a Critical Incident and Crisis Response Team for the school at the initial meeting of the school year. That team can expect to be supported by the personnel resources of the Division, if events demand more than a school based intervention.
- 1.3 The Principal is to inform staff members and School Community Council members of the purpose and function of the Critical Incident and Crisis Response Team.

2. Emergencies

- 2.1 In any school emergency the Principal is to take whatever immediate action appears to be reasonable and necessary to ensure the safety of students, employees or visitors to the school (refer to Critical Incident and Crisis Response Handbook).
- 2.2 The principal is responsible for ensuring that procedures are in place at the school level in the event that access to the building must be restricted in a lockdown situation.