



## **Rossville School Re-Entry Plan**

For the 2020-2021 school year, the Government of Saskatchewan expects every student to continue to learn. Saskatchewan Education has released its provincial Safe Schools Plan. Our school's re-entry plan aligns with Sun West School Division's plan and is the result of consultation with Saskatchewan Education.

Based on this information, Rossville School has worked together as a staff and has created the following school-based plan. This plan outlines how we will be operating and what students, staff, and families can expect as we begin the school year.

### **Safe Attendance**

- Students and staff who are ill should remain at home, using the Saskatchewan Covid-19 Assessment Tool as well as the Attendance at School during Covid-19 for students and staff.
- Sanitization stations will be available at all entrances of the building, in the classrooms, library and in the hallway.
- An isolation room has been created (with appropriate signage) for anyone with Covid-19 symptoms who is not able to leave immediately. Rossville's isolation room will be the server room.
- The Division has provided an isolation kit including thermometers, non-surgical disposable masks and disposable gloves. Rossville School Principal and Caretaker will monitor supply of PPE.
- Isolation room procedures will be posted in this room, including:
  - ◆ Student or staff temperature will be taken (using a non-contact thermometer).
  - ◆ After leaving the school, families are required to complete the online COVID-19 self-assessment tool. The tool advises if testing is required and allows users to book an appointment immediately.

- Anyone who tests positive for COVID-19 is asked to notify the school to ensure proper cleaning and public-health measures are followed.
- Masks are required for all students in kindergarten to grade 7 when in the school as well as on the bus.
- Staff will wear masks properly when in the school, unless they are working alone in their work area.
- In some situations, staff may also use face shields when working in close proximity with students.
- Sun West School Division has provided all schools with Personal Protective Equipment.
- Students will remain in their own classrooms with assigned teachers and support staff moving as needed.
- This portion of the plan is crucial. It is important that parents, staff and students are monitoring constantly. We appreciate your assistance and support using the precautions to provide a safe learning environment.

### **Safe Transportation**

- Students will be assigned a seat on the bus by the bus driver.
- Mask will need to be worn by all students riding the bus.
- The bus driver will clean and sanitize the bus daily between runs.
- Additional bussing expectations can be found on the Sun West School Division website

### **Safe Access**

- Students who are not riding the bus to school should not arrive at the school before 8:45 in the morning.
- Where and when possible, students are encouraged to go home for lunch.
- Each class will have a designated entrance and exit. The Kindergarten to Grade 3 students will enter the building from the front door and leave their outdoor footwear on the assigned boot rack. Grade 4 to 7 students will enter from the back door and leave their footwear on the assigned boot rack.
- Staff will enter the building from the front door and take their footwear to the staffroom.
- Parents and outside guest are asked to contact the school before visiting.

- Parents and outside guests will have a limited access to the building from the front door. Visitors are expected to follow all school safety protocols.
- We ask that parents / guardians drop off students and not enter the building unless there is an emergency. There will be a staff member at each entrance to greet students as they enter the building.
- Parents and visitors will be greeted at the door by a staff member, at which point they will be asked to sign in order for the school to follow contact protocol.
- Sanitizing stations will be available throughout the building at each entrance, the hallways and in the classrooms. Students will be taught proper handwashing and sanitizing procedures (which will be reviewed often) as well there will be signs showing proper procedures.
- Students and staff will be encouraged to sanitize or wash their hands at various times throughout the day, as they enter the building and during transition times during the day.
- No outside programs or groups will be given access to the building until further notice from the division.
- Students will eat their lunch in their classrooms.
- Students will be required to provide their own water bottle. Water stations will be in the classrooms. Water fountains will no longer be in operation.
- Students will need a hall pass to go to the bathroom. No more than one student from each class may be in the bathroom at once.
- During recess times classes will be staggered to exit the building as well as at the end of the day to avoid congestion in the entrance areas.

### **Safe Facilities**

- Areas in the school will be cleaned and disinfected throughout the day. This includes bathrooms being cleaned and disinfected four times throughout the day.
- Hand sanitizer will be available in the hallways, at entrances and in the classrooms.
- Tables, desks, devices and other learning materials will be disinfected and cleaned throughout the day
- Students will remain in their classrooms and teachers will be the ones who will move between rooms.
- Access to the library will be limited to one or two students at a time. The Librarian will bring around a cart during library time for students to select books. Books that students or staff have touched will be left to the side for 3 to 4 days and will be wiped down before being returned to the shelves.

- Touch surfaces will be sanitized regularly. This includes light switches, door knobs, laptops, iPads, etc.
- Signage will be provided on how to properly wash hands and to proper coughing / sneezing procedures.

### **Safe Classrooms**

- Instructional strategies for grades 4-12 students will require students to be front facing to prevent close contact from occurring. Students and staff must wear masks at all times in the classroom.
- Students will have assigned seating in the classroom. Desks and tables will be spaced for optimum distancing.
- Students will have an assigned place to store their personal items and their backpacks.
- Students will be assigned their own personal device for their use. These devices will be labeled on the outside, so it will be easy to identify. Devices will be cleaned every day by a staff member.
- When needed other spaces in the school may be used by the students to promote further social distancing as needed.
- Personal belongings must be labeled before being brought to school. Backpacks should contain any homework, agendas and lunchboxes only. Personal devices will be allowed in the Grade 4 to 7 rooms as directed and agreed on by the teacher and the students.
- As our textbooks are available online, students in grade 4 to 7 will be set up with these resources.
- Small group learning will be limited to the class cohorts, with the space being sanitized after each change of students.
- Students and parents will be aware of the classroom procedures and changes as they occur.

### **Safe Supports**

- Kindergarten will begin on September 10th. Before this date parents and children will be invited to a virtual tour of the school and to meet the teacher.
- Parents and students are encouraged to contact the school regarding any concerns about the re-entry plan. Teachers will be contacting parents between September 1 to 4 to help identify any concerns they may have.

- Sun West Division itinerant staff (consultants, counselors, etc) will only work with students in one school per day.
- Substitute teachers and EAs will wear a mask when they are in the building.
- Safety plans will be developed for individual students who are immuno-compromised using the Division's Duty to Accommodate process.
- Those that require access alternate off site programming are asked to contact the school by August 28<sup>th</sup>.
- The division will make available PPE, such as plexi-glass dividers, face shields and face masks as required.

### **Safe Activities**

- Students will learn games to play outside that will limit physical contact.
- PE activities will be outside as long as the weather permits.
- Students will learn skills vs team activities
- Each classroom will have their own outdoor equipment, which will be labeled. This equipment will be cleaned daily.
- At this time school assemblies are not allowed.
- Students will be assigned different areas of the playground during outside times.

### **Safe Alternatives**

Due to the pandemic time being fluid we are required to have a responsive plan to meet the needs of our students. There are four scenarios that may be activated regionally or provincially based on the advice of the Chief Medical Health Officer, they include:

Level 1: Return to school, as close to normal as possible.

Level 2: Mask usage as determined by the Chief Medical Health Officer. These masks are purchased centrally by the Ministry of Education and distributed to school divisions. Sun West schools will begin at Level 2.

Level 3: In the event it becomes necessary, school capacity will be reduced. This may include establishing cohorts and hybrid learning models as considerations.

Level 4: Transitioning to mandatory online learning.