



Elizabeth Middle School Pandemic Response Plan



- Safe Attendance
- Safe Classrooms
- Safe Transportation
- Safe Supports
- Safe Access
- Safe Activities
- Safe Facilities
- Safe Alternatives

The *Student Return to School Plans* are organized according to the eight categories listed above. Each of our schools is unique. The buildings, the grade configurations, the enrolment, the programs and the local cultures are diverse. The uniqueness and the diversity of our schools makes it necessary for local details to be added to the plan.

Safe Attendance

1.	Students and staff who are ill should remain at home using the Online Saskatchewan COVID-19 Assessment Tool.
2.	Staff are expected to self-monitor for symptoms using the Online Saskatchewan COVID-19 Assessment Tool at all times. Staff should refer to documents provided for safe attendance.
3.	If a student becomes ill while they are at school, they will be isolated from others in a safe, monitored spot. Parents will be contacted to pick up their child and to assess and monitor symptoms. Students and staff who are ill must be assessed by a health care provider to exclude COVID-19 or other infectious diseases and return to school when their symptoms have resolved.
4.	An isolation room has been created in each school with appropriate signage for anyone with COVID-19 symptoms who is not able to immediately leave the school. At (our School), this room is located at (name location). The Division has provided an isolation kit including thermometers, non-surgical disposable masks, and disposable gloves. Isolation Room procedures will be posted in this room, including: <ul style="list-style-type: none"> • Student or staff temperature will be taken (using a non-contact thermometer). • After leaving the school, families are required to complete the online COVID-19 self-assessment tool. The tool advises if testing is required and allows users to book an appointment immediately.
5.	Students will attend classes full time starting October 27. Parents should maintain a working understanding of the hybrid cohorts should we need to transition back to that system.
6.	Education and training for staff and students specific to infection reduction: hand hygiene practices and respiratory hygiene will be modelled and reinforced in all aspects of school life.
7.	Masks will be required for staff and students at all times within the school. On the playground students and staff can take a masking break as long as they are able to maintain a 2 meter distance from others.
8.	All students and staff should wear their own non-medical cloth masks, made using two or three layers of fabric
9.	Families must ensure the school has current emergency contact information on file, and those listed are prepared to respond immediately.

Safe Transportation

1.	To reduce risk, parents are encouraged to transport their own children when possible.
2.	The shuttle service between Elizabeth and Westberry will not be available to Elizabeth students. This service is maintained for Westberry students only. From Elizabeth School to Westberry (a.m.) and Westberry to Elizabeth (p.m.) – protocols do not allow for mixing of user groups
3.	All students and staff who ride the bus are required to wear masks as per provincial guidelines.
4.	Students who are bus riders will not transfer buses at any time. Students will be picked up and dropped off at their school of attendance.
5.	Bus drivers will maintain a seating plan to keep members of the same family seated together to assist in contact tracing if required.
6.	Cleaning and disinfecting of buses will be completed and monitored after each run.

Safe Access

1.	Students who are not on the bus should arrive at school no earlier than 8:45 a.m. Upon arrival students will be advised by supervisors regarding the entry plan for the day. This may change daily depending upon the weather. The teacher will direct the students from the muster point or advise entry. Students/classes will enter the school in a staggered fashion. This muster point will be used daily for entry and recess breaks to maintain staggered entry (fire drill fashion) If students are gathering at their muster point, they will be required to mask upon joining their class.
2.	Students will exit and enter the building at the end of the day in a staggered fashion.
3.	Each grade (student and staff) level will enter and exit through the same porch at all times.
4.	Parents and guests will have limited access at the beginning of the year. Visits should be limited to only those that are urgent. A sign-in and mask wearing procedure will be required should a parent need to access the school.
5.	Parents should plan a regular drop off and meeting place to avoid confusion.
6.	Foot wear will be stored on shelves that are specified for each class.
7.	Students and staff who must leave throughout the day will be required to exit and enter through their designated doors and to follow proper sanitation protocols upon exiting and re-entering the building.
8.	Outside of school hours and upon arrival in the morning, staff should enter the building through the front door or back packing lot door.
9.	Sanitation stations will be provided in each entryway and in classrooms. Students and staff will be expected to sanitized upon entering the building and at each transition throughout the day.
10.	Westberry students who are waiting for the shuttle bus in the morning will be designated an outside area to wait. Should it be required, they will wait in the porch in the winter months. The porch will be sanitized each day.
11.	Parent meetings will be held virtually as required.

Safe Facilities

1.	Hand sanitizing stations will be provided in all entryways and in all classrooms, sanitizing and handwashing procedures will be taught and monitored upon entry and transition from space to space within the school and playground.
2.	No more than two students will be allowed to be in the washroom at a time.
3.	Grade 7/8 students will be restricted to the central bathroom.
4.	Grade 5/6 students will be restricted to the gym washrooms, Grade 7/8 students should dress in gym clothing on their gym day. They will not be accessing the gym change room as it is designated as the 5/6 bathroom.
5.	Procedures will minimize hallway traffic to the cohorts that have classrooms in those areas.
6.	Washrooms will be sanitized frequently during the school day .
7.	Materials will be individualized for students as much as possible.
8.	A procedure for safe delivery of library books for classrooms will be structured to promote literacy.
9.	Fountains will not be accessible but water bottle filling stations will be available. Students should have access to personal water bottle/s.

10.	Touch surfaces on student desks, devices, door knobs, light switches, etc. will be sanitized frequently.
11.	Outside user groups will not have access to the school at this time.

Safe Classroom

1.	Students will be limited to primary contact with their classroom cohort. Teachers and educational assistants may move from space to space but will be limited to a small cohort of contact and will be expected to maintain appropriate sanitation procedures.
2.	All students will be assigned a desk and a seating plan. Desks will be spaced front facing for optimum distancing. Instruction will be front facing. Students are not permitted to work in partners and groups.
3.	Microwaves will not be available – please plan lunch accordingly.
4.	All back-packs, and supplies will be stored in assigned lockers. No loose materials will be stored on top of desks.
5.	Parents are asked to label all student belongings.
6.	Safe classroom procedures will be developed to access lockers for supplies, materials and lunch in safe manner.
7.	Teachers will develop procedures for taking in and dealing with materials that require marking – digital submission of student work will be encouraged when possible, however assignments will not be limited to digital format.
8.	Small group interventions will continue but will have groupings specific to classroom cohorts. Sanitation procedures will be followed with changes of workplaces, touch surfaces will be sanitized regularly. This includes desktops, counters, doorknobs, light switches and laptops. Where possible laptops and computers will be limited to use by one person per day.
9.	Two lunch schedules and supervision schedules will be planned. There will be a lunch block for Grade 7/8 and a lunch block for Grade 5/6 with 20 minutes of overlapping time.
10.	Recess schedules will be staggered to allow for outdoor activities to take place safely.

Safe Supports

1.	The overall well-being of our students and staff will be our focus and mandate.
2.	Careful scheduling for support staff and intensive needs students will be planned to reduce the number of contact people for each students. Student's with an eIIP may be considered for full time attendance in consultation with parent requests.
3.	Those that would like access to alternate off-site programming will need to contact the school to indicate their wishes. Time will be required to make these plans.
4.	All families should maintain knowledge and familiarity with original cohorts that were assigned at the beginning of the year in the event that the pandemic response requires reduced attendance after Oct 27
5.	Masking and sanitation procedures will be required when spaces need to be shared, particularly for student support. The sharing of spaces will be kept to a minimum.
6.	Plans for immune-compromised students will be made in consultation with parents.

Safe Activities

1.	Recesses and lunch breaks will be scheduled for each grade level in different areas of the playground. Lunch will be limited to classrooms with the class cohort. Supervision will be provided to ensure safe lunch practices.
2.	Students will be expected to be outdoors during their scheduled breaks.
3.	Students will be expected to social distance or wear a mask while on the playground.
4.	Extracurricular activities and clubs that require mixing of cohorts will be suspended at the beginning of the year – this will be re-evaluated on Dec 17
5.	Assemblies and SLC activities will be done virtually.
6.	The servery will not be available at the beginning of the year. Lunch orders from outside service providers will be explored with a safe delivery plan carefully considered.
7.	Playground and gym equipment will be sanitized frequently and limited to one cohort as much as possible.

Safe Alternatives

	<p>To ensure preparedness, there are four scenarios that may be activated regionally or provincially based on the advice of our Chief Medical Health Officer, they include:</p> <ul style="list-style-type: none">• Level 1: Return to school, as close to normal as possible, with additional health measures and precautions.• Level 2: Mask usage as determined by the Chief Medical Health Officer. These masks are being purchased centrally by the Ministry of Education and distributed to school divisions.• Level 3: In the event it becomes necessary, school capacity will be reduced. This may include establishing cohorts and hybrid learning models as considerations.• Level 4: Implementing learning continuity plans, which means transitioning to mandatory remote learning.
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