



RCCHS SCHOOL RE-ENTRY PLAN



- Safe Attendance
- Safe Transportation
- Safe Access
- Safe Facilities
- Safe Classrooms
- Safe Supports
- Safe Activities
- Safe Alternatives

The *Student Return to School Plans* are organized according to the eight categories listed above. The actions provided under each category below are aligned with the Ministry's plan, the Response Planning Team's guidelines and our School Division's detailed actions.

Safe Attendance

1.	<p><i>This portion of the pandemic plan is crucial and will require constant parental monitoring and support. We appreciate your support with these precautions as we want to maintain learning for all students in the building.</i></p> <ul style="list-style-type: none"> ➤ <i>Safe attendance basics will be emailed to parents regularly for repetition and to communicate new changes and evolution of original procedures</i> ➤ <i>COVID 19 hygiene practises that are part of daily life at RCCHS will be communicated regularly to all stakeholders (parents, students, community).</i> <ul style="list-style-type: none"> ✓ <i>1.1 Students and staff should use the Online Saskatchewan COVID-19 Assessment Tool each morning. If they are ill they should remain at home.</i> ✓ <i>1.2 Any individual who becomes symptomatic beyond the normal (e.g. seasonal allergies) or feels sick in any way during the school day or workday must leave the building.</i> <ul style="list-style-type: none"> ➤ <i>They will be isolated from others in a safe monitored spot.</i> ➤ <i>Parents will be contacted to determine if student can transport self or if pick up is needed.</i> ➤ <i>Parents will be responsible to assess and monitor symptoms after being sent home.</i> ➤ <i>Anyone who tests positive for COVID-19 is asked to notify the school to ensure proper cleaning and public-health measures are followed.</i> ✓ <i>1.3 Masks will be required in high traffic areas of RCCHS, with the exception of when appropriate physical distancing can occur. This means that all staff and students are required to wear masks upon entry/exit into/from classrooms, hallways and bathrooms and transitions within classrooms.</i> <ul style="list-style-type: none"> ➤ <i>It is recommended that students wear their own non-medical cloth masks, made using two or three layers of fabric</i> ➤ <i>Procedures to inform, educate, and model proper mask use will be established.</i> ✓ <i>1.4 Staff are expected to self-monitor for symptoms using the Online Saskatchewan COVID-19 Assessment Tool at all times. Staff should refer to HR Template provided on Aug 19.</i>
2.	<ul style="list-style-type: none"> ✓ <i>Common and required practices for hand and respiratory will be established and communicated. A scheduled review and reflection to assess level of implementation will be established.</i>
3.	<ul style="list-style-type: none"> ✓ <i>End of period / change of work area procedures will be generated creating best common practices that each staff member will facilitate in their area.</i> <ul style="list-style-type: none"> ➤ <i>Procedures for communicating consistently to all stakeholders prior to start of return to school will be established.</i>

4.	✓ <i>Signage will be employed. Intent will be communicated. Staff and students will partake in intentional and planned activities (we will practice the procedures together).</i>
5.	✓ <i>Procedures will be established to ensure adequate supply of PPE and stock will be monitored. Process will also establish formal process for each staff member to voice needs and deficiencies.</i>
6.	✓ <i>Process for staff to self identify accommodations will be communicated and established.</i>
7.	✓ <i>RCCHS has created a plan to reduce and minimize # of teachers/staff working with specific groups and also minimize the number of work areas (classrooms) for cohorts.</i>
8.	✓ <i>Procedures for safe use of water bottle filling stations will be established. Fountain portion will be discontinued.</i>

Safe Transportation

1.	✓ <i>RCCHS Office will be aware of parent choice and Sun West Safety plan, and will direct to proper channels.</i>
2.	✓ <i>An RCCHS procedure plan for drop off and pick up of bus and parent driven will be created and communicated prior to start up.</i>

Safe Access

1.	<p><i>Designated doors for entering and leaving schools (signage, take into consideration space markers), separate group entrance and exits. Review arrival and dismissal protocols and revise as necessary considering: the number of students arriving and departing at the same time, the number of students that use each entry, increased supervision need. Students NOT arriving by bus are encouraged to follow identified times for arrival at or departure from the school building and grounds.</i></p> <ul style="list-style-type: none"> ✓ <i>Entry and exit plan to facilitate direction and traffic flow, including signage will be created and communicated.</i> ✓ <i>Plan and process for managing arrival times will be created and communicated.</i> ✓ <i>Process for where students are to go when arriving at school property will be created to avoid larger groups. Staff members will monitor flow.</i> ✓ <i>Parents and guests will have limited access at the beginning of the year. Visits should be limited to only those that are urgent. A new sign in procedure and mask wearing will be required, should a parent need access to the school. Parents should plan a drop off and meeting place to avoid confusion.</i> ✓ <i>Staff access prior to and after regular school hours will be created and communicated – including securing of doors expectations and protocols.</i> ✓ <i>Sanitation stations will be provided in each entryway. Students and staff will be expected to sanitize upon entering the building and at each transition during the day.</i> ✓ <i>Process for sanitation upon leaving of personal work space, and entry into new work spaces (at start of each period/transition time) will be created for individuals and cohort groups.</i>
2.	<ul style="list-style-type: none"> ✓ <i>Procedures for lunch areas will be created. Staggering of eating times, and minimizing locations where sanitation will need to occur before and after will be taken in account.</i> <ul style="list-style-type: none"> ➤ <i>Students who can return to home for lunch are encouraged to do so.</i>

	<ul style="list-style-type: none"> ✓ <i>Expectations for those who can and/or choose to leave building and return will be created and communicated to all stakeholders – students, parents, staff, community.</i>
3.	<ul style="list-style-type: none"> ✓ <i>Expectations and procedures for washrooms will include no more than 2 students in a washroom at a time.</i> ✓ <i>Washrooms and classrooms will have signage reinforcing proper hand hygiene posted.</i> ✓ <i>Procedures for those choosing to change into gym clothes will be established along with sanitizing protocols.</i>
4.	<ul style="list-style-type: none"> ✓ <i>Community use of facilities will be discontinued until further notice.</i> ✓ <i>Protocols and procedures for all subs, itinerants and visitors will be in place to ensure up-to-date information.</i> ✓ <i>Effective daily attendance procedures and records will be in place.</i>
5.	<ul style="list-style-type: none"> ✓ <i>Students will be assigned a locker, but will be encouraged to use a personal backpack allowing students to eliminate or minimize locker use. Students leaving materials at school in a locked locker will be an option.</i> <ul style="list-style-type: none"> ➤ <i>Procedures will be established for regular disinfecting of locks and locker surfaces, including signage reinforcing hygienic practices.</i> ✓ <i>Processes to facilitate locker access and allow social distancing to occur while accessing lockers will be established.</i>

Safe Facilities

1.	<ul style="list-style-type: none"> ✓ <i>1.1 Scheduled cleaning and disinfecting practices will be established by caretakers, and assisted by all in the building.</i> ✓ <i>1.2 Regular meetings will be prescheduled with caretakers to assess, reflect, and tweak practices.</i> ✓ <i>1.3 Protocols for accessing and using photocopier/work rooms, staff room, office area, and staff based locations will be established. Including hygienic use of commonly touched items (ie. Copier, stapler, phone, etc) Reviewed regularly.</i> ✓ <i>1.4 Learning Commons (previously labelled Library) and Distance pod will have procedures established to facilitate learning and usage.</i>
----	---

Safe Classroom

1.	<ul style="list-style-type: none"> ✓ <i>Classrooms will be set up by each teacher to maximize social distancing.</i> <ul style="list-style-type: none"> ➤ <i>Front facing practices will be established and followed.</i>
2.	<ul style="list-style-type: none"> ✓ <i>Procedures and protocols for hygiene and cleaning of work space prior to leaving will be established, taught, and practiced with students.</i>
3.	<ul style="list-style-type: none"> ✓ <i>Communication as to what can and cannot be brought to school will be shared with parents, students, and staff. Gr 7-12 appropriate.</i>

4.	✓ <i>Sharing of supplies and learning materials will be discouraged.</i>
5.	✓ <i>Procedures for each of the following – Band, Art, PAA will be established taking into account the needs and nuances of each space and materials.</i>
6.	✓ <i>Expectations regarding outdoor spaces will be created and communicated. Self-monitoring and self-regulation are essential given the age of students – we are a Gr 7-12 – our students are young adults. Staff will monitor and communicate with students and parents the level of success of expectations and procedures that we have achieved.</i>
7.	✓ <i>Activities where family engagement may have taken place will be altered to eliminate family members coming into building.</i>

Safe Supports

1.	<ul style="list-style-type: none"> ✓ <i>School will start with a trauma-informed approach, identifying staff and students who may require additional supports.</i> ✓ <i>A plan will be created prior to the entrance of students based on a trauma-informed approach that identifies staff and students who may require additional supports.</i>
2.	<ul style="list-style-type: none"> ✓ <i>PPE will be available.</i> ✓ <i>Process and procedures in place to identify needs, timelines for achieving, and commonly agreed upon contingency plans will be established.</i>
3.	✓ <i>Itinerant staff will only work with students in one school per day.</i>
4.	✓ <i>Safety plans for students who are immuno-compromised will be based on the Duty to Accommodate process and developed on an individual case basis.</i>

Safe Activities

1.	<p>Considerations for COVID-19 transmission during recreation times (PE / Wellness classes and breaks/noon hours) due to the potential for close or physical contact, the use of shared equipment, and the potential for respiratory droplet production will be followed.</p> <ul style="list-style-type: none"> ✓ <i>Safety plan for PE and extra curricular will be established to take into account shared equipment, close physical contact, and potential for droplet production.</i> ✓ <i>Outside space will be encouraged based on weather.</i> ✓ <i>Skill development and fitness will be the focus vs team sports in PE/Wellness classes.</i> ✓ <i>Plans for extra-curricular activities and will be developed based on the guidelines set out in Re-Open Saskatchewan and in consultation with the CMHO once the group/gathering capacity limits for fall 2020 are known.</i>
----	---