

## MEETING NUMBER ONE HUNDRED AND FIFTY

A regular meeting of the Board of Education of the Sun West School Division No. 207 took place in the boardroom, Sun West Board Office, on November 29, 2016 commencing at 8:30 a.m. with the following present: Chairperson Karen Itterman (Subdivision No. 3), Board Members Margaret Irwin (Subdivision No. 1), Robert Dewey (Subdivision No. 2), Sue Lytle (Subdivision No. 4), Scott Sander (Subdivision No. 5), John Collins (Subdivision No. 6), Cathy Morrow (Subdivision No. 7), Barb Cowell (Subdivision No. 8), Ruth Griffith (Subdivision No. 9), Director of Education – Guy Tétrault, Superintendent of Business – Ryan Smith, Communications Officer – Roxan Foursha, Executive Assistant – Linda Klassen and Rhonda Saathoff, Business Supervisor.

Dr. Guy G. Tétrault, Director of Education, called the meeting to order at 8:30 a.m.

Ryan Smith, Returning Officer for the Sun West School Division, reported on the Declaration of Results of the October 26, 2016 election.

Ryan Smith, Superintendent of Business, asked for review of policies regarding Trustee code of conduct and conflict of interest.

Declaration of Office was reviewed and signed by Board members.

Dr. Guy G. Tétrault, Director of Education, asked for nominations for Board Chair.

### ORGANIZATIONAL MEETING

Cowell: Nominate Karen Itterman

Sander: Nominate Ruth Griffith

Morrow: Moved nominations cease.  
150-01

**Carried**

Voting took place by means of secret ballot; Dr. Guy G. Tétrault, Director of Education and Ryan Smith, Superintendent of Business collected and counted the ballots and reported the results of the election. Karen Itterman was declared elected to the position of Board Chairperson.

Dr. Guy G. Tétrault, Director of Education, turned chair over to Karen Itterman.

Nominations for Vice-chair were opened.

Sander: Nominate John Collins

Dewey: Nominate Ruth Griffith

Irwin: Nominate Cathy Morrow. Morrow declined.

Morrow: Moved nominations cease.  
150-02

**Carried**

Voting took place by means of secret ballot; Dr. Guy G. Tétrault, Director of Education and Ryan Smith, Superintendent of Business collected and counted the ballots and reported the results of the election. Ruth Griffith was elected Vice-chair.

Collins: That the ballots be destroyed.  
150-03

AGENDA

Dewey: That the agenda be adopted. **Carried**  
150-04

ACTION ITEMS

Morrow: That the following committees be struck with the membership as indicated for  
150-05 each:

- Audit Committee – Board Chair and Three Trustees (Barb Cowell, John Collins, Sue Lytle)
- Board Committee of the Whole – All Trustees, Director of Education, Superintendents, Communications Officer and Executive Assistant
- Boundary Committee – Board Chair or Vice-chair and Two Trustees (Margaret Irwin and Subdivision Trustee)
- CUPE Negotiating Committee – Two Trustees (Cathy Morrow and Scott Sander)
- LINC Negotiating Committee – Two Trustees (Barb Cowell and Ruth Griffith)
- Major Facilities Renovations Committee – Board Chair or Vice-chair and Subdivision Trustee
- Student Discipline Committee – Three Trustees (Barb Cowell, Robert Dewey and Subdivision Trustee)
- Technology Committee – (John Collins, Sue Lytle, Cathy Morrow and Scott Sander)
- Board Policy Review Committee – Board Chair and Two Trustees (Margaret Irwin and Sue Lytle). **Carried**

Collins: That the following representative be appointed:  
150-06

- Saskatchewan High School Athletic Association – Sue Lytle
- Saskatchewan School Boards Association Public Boards Section Executive – Board Chair and Ruth Griffith
- West Central Municipal Government Committee – Robert Dewey and Subdivision Trustee. **Carried**

The Board Planning Session resumed in the Sun West Learning Centre at 9:00 a.m.

Scott Sander (Subdivision No. 5) departed the session at 11:30 a.m.

The Board Meeting resumed at 12:45 p.m. in the boardroom, Sun West Board Office.

Collins: That the line of credit for Sun West School Division be maintained at  
150-07 \$20,000,000. **Carried**

Collins: To maintain the current indemnity, meal and kilometrage rates. **Carried**  
150-08

Dewey: 150-09 That, in accordance with Section 84 of The Education Act, 1995, one-third of all indemnity paid to members of the Sun West Board of Education during 2016 be designated as an expense allowance for income tax purposes. **Carried**

Cowell: 150-10 That the regular Board of Education meeting be held on the fourth Tuesday of each month, except July, beginning at 9:00 a.m. and that the Organizational Meeting be held in conjunction with the Board Seminar, prior to November 30th each year. **Carried**

Lytle: 150-11 Whereas it is necessary for the Board of Education to appoint the auditors for the school division annually, that the Board appoint the Kindersley firm of Close Hauta Bertoia Blanchette to provide auditor services for the 2016-2017 fiscal year. **Carried**

#### MINUTES

Cowell: 150-12 That the minutes of the meeting held October 18, 2016 be approved as circulated. **Carried**

#### ACTION ITEMS

Griffith: 150-13 That the Regular Board meeting scheduled for December 27, 2016 be moved to December 13, 2016. **Carried**

Shari Martin, Superintendent of Education, joined the meeting at 12:50 p.m. to present the Educational Sector Strategic Plan section of the 2015-16 Annual Report and departed the meeting at 1:31 p.m.

Morrow: 150-14 That the Board approve the draft Annual Report for the period ending August 31, 2016, pending minor changes made after format review and approval is received from the Ministry of Education. **Carried**

Irwin: 150-15 That the Board accept the 2015-16 Auditor Report, as prepared by Close Hauta Bertoia Blanchette of Kindersley, Saskatchewan. **Carried**

Collins: 150-16 That the Board approve the draft Audited Financial Statement for the period from September 1, 2015 to August 31, 2016 pending minor changes made after format review and approval is received from the Ministry of Education. **Carried**

Rhonda Saathoff, Business Supervisor, departed the meeting at 1:50 p.m.

#### CONSENT/INFORMATION ITEMS

Morrow: 150-17 That the Board receive the following consent items and approve the recommendations included therein:

- To approve as circulated the following items:
  - Financial Report for period ending October 31, 2016
- To receive as information the following items:
  - September 30, 2016 Enrollments

- Ministry of Education Letter dated October 12, 2016 regarding Data Posted on Blackboard
- Ministry of Education Letter dated October 28, 2016 Regarding EAL/Assessment Initiative
- Ministry of Education Letter dated November 1, 2016 Regarding Self-Funding of Facility Projects
- Minister of Education Letter dated November 2, 2016 Regarding Saskatchewan School Boards Association Members' Council/ Transformational Change Process
- Minister of Education Media Release November 15, 2016 – Announcing Dan Perrins Will Lead Government Review
- Leader Post Article November 16, 2016 Dan Perrins Undertaking Reviews for Ministry of Education
- Saskatchewan School Boards Association School Board Members as of October 27, 2016
- Saskatchewan School Boards Association Media Release November 15, 2016 Regina Catholic Schools Receives Premier's Award
- Saskatchewan School Boards Association Media Release November 16, 2016 New Provincial Executive
- 2016 Canadian Student Leadership Conference Thank You and Report - Heidi Marchant, Teacher, Kindersley Composite School
- West Central Municipal Government Committee Minutes October 27, 2016. **Carried**

Griffith:  
150-18

That the following reports be accepted as presented: Audit Committee November 18, 2016 (Griffith/Irwin/Itterman/Morrow); Saskatchewan School Boards Association Fall General Assembly November 13-15, 2016 (Collins/Cowell/Dewey/Griffith/Itterman/Irwin/Lytle/Morrow/Sander); Board Chair Meeting November 23, 2016 (Griffith) and Technology Committee November 23, 2016 (Collins/Cowell/Sander). **Carried**

ADJOURNMENT

Irwin:  
150-19

That the meeting adjourn, 3:03 p.m.

**Carried**

Original signed by: Karen Itterman  
Chairperson

Original signed by: Ryan Smith  
Superintendent of Business