


Administrative Procedures 219		
Independent Education Program (IndEP)		
		Adopted: June 28, 2011 Amended: July 8, 2015
	External References:	Internal References: <ul style="list-style-type: none"> • Form 219-1 Independent Education Program Application • Form 219-2 Independent Education Program Progress Report • Form 219-3 Independent Education Program Monthly Committee Meeting • Form 219-4 Independent Education Program Contingency Contract • Form 219-5 Independent Education Program History • Form 219-6 Independent Education Program Year End Data Collection • Independent Education Program Handbook

Background

The Independent Education Program (IndEP) is designed to meet the needs of students who have not achieved success in a regular school format. The Independent Education Program operates as part of the local school program in Sun West School Division at off-site locations in Biggar, Kindersley, Outlook and Rosetown. Students work on programs designed to meet their individual needs.

Procedures

1. General

- 1.1 Students apply to the program (Form 219-1 Independent Education Program Application) through their local high school and a committee consisting of a Superintendent of Education, the principal and the Independent Education Program teacher makes decisions regarding student admissions.
- 1.2 The application committee follows selection criteria as outlined in the Independent Education Program Handbook to determine which candidates are appropriate for the program.
- 1.3 Students may be accepted into the program if they have attempted to complete grade 9 or are sixteen (16) years of age.
- 1.4 Graduating students may achieve a Grade 12 standing through either a twenty-four (24) credit or Adult 12 program.

2. Reporting

- 1.1 The Independent Education Program committee will meet monthly to discuss current student progress and discuss intake applications (Form 219-3 Independent Education Program Monthly Committee Meeting).
- 1.2 Form 219-2 Independent Education Program Progress Report will be provided to the student monthly.
- 1.3 Form 219- 4 Independent Education Program Contingency Contract is to be completed as required.
- 1.4 Form 219-5 Independent Education Program History and Form 219-6 Independent Education Program Year End Data Collection are completed at the end of the year.