


Administrative Procedures 165 Tobacco Free Environment

		Adopted: June 28, 2011
	External References: <ul style="list-style-type: none">• Education Act: Sections 85, 87, 109, 150, 151, 152, 153, 154, 175, 231• Occupational Health and Safety Act	Amended: July 7, 2015
		Internal References: <ul style="list-style-type: none">• AP 548 Community Use of School Facilities• Form 403-1 Employee Review of Administrative Procedures• Form 446-2 Volunteer Review of Administrative Procedures

Background

The Division recognizes its responsibility to promote a healthy lifestyle and ensure a tobacco free environment for the health and welfare of students, staff members and visitors. It is the intention of this procedure to be consistent with all provincial and municipal regulations related to tobacco products.

The Division supports the creation of a tobacco free environment in its schools and facilities and on all school and Division property.

Procedures

1. Smoking and use of tobacco products shall be prohibited in all Division facilities and on all Division properties.
 - 1.1 No student or staff member or volunteer is permitted to use tobacco products at any time, including non-school hours
 - 1.1.1 In any building, facility or vehicle owned, leased, rented or chartered by the Division/school;
 - 1.1.2 On school grounds or parking lots.
 - 1.2 Students are not allowed to use tobacco products at any school-sponsored event.
 - 1.3 Staff/supervisors are not allowed to use tobacco products while in direct supervision of students.
2. Appropriate signs will be placed in all Division facilities and properties, and suitable notification will be made in all student handbooks.
3. Community groups utilizing Division facilities shall be advised by the Principal that school facilities and property are tobacco free and that facility usage shall be subject to cancellation if guidelines are not followed.
4. Principals are encouraged to implement educational programs for students and staff designed to inform participants about the health risks associated with the use of tobacco products.
5. This procedure does not apply to the use of tobacco for ceremonial events.