


Administrative Procedures 133

School Community Council Communication

		Adopted: March 22, 2012 Amended: July 9, 2013
	External References: <ul style="list-style-type: none"> • Education Act: Sections 140.1, 140.2, 140.3, 140.4, 140.5 • SSBA Handbook – A Handbook for School Community Councils and Principals 	Internal References: <ul style="list-style-type: none"> • BP 17 School Community Councils

Background

The function of School Community Councils is, through an advisory and practical manner, to assist the administration of the school and the Board of Education in delivering educational and extra curricular programs.

Procedures

1. Linkage to Board of Education and Division Administration
 - 1.1 School Community Councils are to discuss any proposed recommendations with their respective Subdivision Board member(s) prior to making formal submissions to the Board of Education, and are to communicate regarding policy with the Board of Education through their respective Subdivision Board member(s).
 - 1.2 School Community Councils may provide advice and recommendations to the Board of Education respecting policies, programs and education service delivery, including:
 - 1.2.1 Any religious exercises to be used preceding the regular daily program. Refer to Administrative Procedures 206 – Religious Instruction,
 - 1.2.2 Language of instruction,
 - 1.2.3 Grade discontinuance and school closure,
 - 1.2.4 Any matter considered to be in the interests of education in the local school, subdivision or school division, and/or
 - 1.2.5 Innovative projects.
 - 1.3 School Community Councils are to communicate regarding procedural matters with Division staff through the Superintendent of Education with responsibility for School Operations.
 - 1.4 School Community Councils may provide advice respecting programs and education service delivery, including:
 - 1.4.1 Locally determined course options,
 - 1.4.2 Student code of conduct,
 - 1.4.3 Use of school facilities and grounds for other than school activities,
 - 1.4.4 Maintenance, development, and beautification of school facilities and school grounds, including playground equipment,
 - 1.4.5 Any matter considered to be in the interests of education in the local school, subdivision or school division, and/or
 - 1.4.6 Innovative projects.

1.5 Input into the creation of Board of Education policy and school and division procedures will vary depending on the nature of policy or procedures being developed.

2. Linkage to the School

2.1 Information regarding curricular, co-curricular and extra-curricular activities is to be shared on an on-going basis.

2.2 The School Community Council is an independent body with a mandate recognized in The Education Act and Board policy. However, in order to be effective, School Community Councils must work closely with the school. From time to time, the school principal may suggest agenda items for School Community Council consideration.

3. Linkage to the Community

3.1 School Community Councils are the link between the school and the community. School Community Council members are encouraged to discuss School Community Council initiatives within the broader community.

3.2 School Community Council members are to direct questions related to classroom matters to the teacher involved, and questions related to school operations to the school principal.