



SYSTEM GOAL – INSTRUCTION MONITORING REPORT – NOVEMBER, 2008

System Goal:

Instruction – to have programming which meets the diverse needs of our student learners and support for staff to provide a positive learning environment.

- Review programming plan for the future
- Provide distance learning programming
- Support specific learning and programming
- Continue to build understandings for program delivery in colony schools
- Monitor Division Reading Initiative with SMART goal focus
- Monitor current special education programs and student services

Identified Outcomes:

1. Course offerings data updated and reviewed
2. Co-teaching model implemented
3. Number of AEP graduates increased
4. PAA delivery model ready for the fall of 2009-10
5. Pre-Kindergarten programming in place in one more centre in Sun West
6. Results of student learning improved as evidenced in assessment results; increased grade 12 completion
7. Pyramid of Interventions implemented and more students successfully complete grade
8. Multi-grade/EAL principles established and implemented
9. All schools using technology in the classroom; students access programming beyond their home school
10. Scope and sequence of technological literacy created
11. Distance learning process and criteria or student selection of distance learning courses revised and used
12. Survey results of Career Development and CWEx teachers re grades 7-9 Guidance
13. CWEX Work placement and apprenticeship database created; on-line course delivery
14. Band program – guidelines and agreements with Band Parents' Associations
15. SLIP plans submitted and student outcomes reported in June 2009
16. Program delivery understandings in Colony Schools
17. Colony school oral language benchmarks set
18. Media exposure for Reading initiative – posters, commercials aired
19. Identification through ISIS of students and needs – level 1 or 2 or Student Support Plan used in all schools
20. Software used with students to support learning
21. EA allocation according to student needs; more consistency due to handbook use
22. Increased number of qualified Resource teachers
23. Performance appraisal section for Resource teachers created
24. Student Services support refined – electronic filing; protocols followed; OT/SLP model implemented; Critical incident and Crisis Response protocols followed; addictions networking with health



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Reasonable Interpretation of System Goal which focuses on Instruction:

I interpret the above goal to mean that all structures and supports necessary to ensure the needs of students are in place to assist the learning process and result in student success. All staff will work together as teams - division leadership/school leadership/staff professional learning teams to improve student learning and success.

The complexity of learning and the diversity of the learner are evident in the areas identified that require support and leadership. Students need the opportunity to access programming that meets their needs. Students also need everyone working with them and their families to provide the positive learning environment and the supports necessary for student success.

Compliance Demonstrated:

(numbers in the following coincide with the above identified outcome list; *italics represents no outcomes to report to date*)

I report compliance to the system goal of instruction with the following evidence:

1. Course offerings data updated and reviewed:
 - All programming for elementary grades completed
 - Database for course registrations completed
 - Four Learning Coaches hired and baseline data collection being collected
 - Key Resources purchased for Math K, 1, 2, 4, 5, 7, 8
 - Colony Administrators' Handbook completed
 - Procedures for staffing formula, school equipment, course offerings, telephone hook-up, and kindergarten entrance completed
2. *Co-teaching model implemented*
3. *Number of AEP graduates increased*
4. *PAA delivery model ready for the fall of 2009-10*
5. Pre-Kindergarten programming:
 - Currently two programs in Biggar (capacity for 12 children – 1 vacancy to be filled) and Westberry (capacity for 12 children – 1 vacancy to be filled)
 - Additional capital funding for two existing programs.
6. Results of student learning improved as evidenced in assessment results; increased grade 12 completion:
 - DRA: Preliminary reading benchmarks for each grade level have been set from the data collected
 - Schools have included a goal for reading in their SMART Goal. Each PLT group has a SMART goal included that supports the school's SMART Goal for reading. Ranges from reading strategies - increasing vocabulary to increasing fluency for comprehension
 - Graduate completion rate for June 2008 was an increase of 5% from 2007 (from 88% to 93% completion rate)



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7. *Pyramid of Interventions implemented and more students successfully complete grade*
8. Multi-grade/EAL principles established and implemented:
 - EAL principles established and implemented; additional resources for elementary and middle level students; software (Rosetta Stone available to all schools); additional supports upon identification of needs
9. All schools using technology in the classroom; students access programming beyond their home school:
 - SMART boards available in all schools
 - SMART document cameras introduced in Webcast environment; inservice for School-Based Administrators completed
 - Digital tablets introduced in Webcast environment; inservice for School-Based Administrators completed
 - Sound system review in Webcast receiving schools completed
 - Moodle workshop completed by Kenaston teachers
 - Print-based registration process implemented
 - Print-based student tracking and SDS registration system implemented
 - 2008-2009, 2009-2010, and 2010-2011 Webcast schedules completed and published
 - Reciprocal sharing of courses with Living Sky School Division
10. Scope and sequence of technological literacy:
 - Draft created
11. Distance learning process and criteria or student selection of distance learning courses revised and used:
 - 34 print based courses offered through Kenaston Distance Learning Centre
 - 61 students accessing Webcast/Moodle courses; 26 in delivering school and 35 in distant schools.
 - Pictel driver education completed – shared delivery between Kyle, Elrose, and Dinsmore
 - TSL delivery (print based, online, and SCN) available to meet specific needs
12. Survey results of Career Development and CWEx teachers re grades 7-9 Guidance:
 - Survey completed June 2008 - Positive about focus on Career Development and CWEx opportunities; some timetabling issues but solved at individual schools
13. CWEX Work placement and apprenticeship database created
 - On-line course delivery Moodle introductory session for CWEx consultant completed
14. *Band program – guidelines and agreements with Band Parents' Associations*
15. *SLIP plans submitted and student outcomes reported in June 2009*



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- 16. Colony school oral language benchmarks set
 - Benchmarks developed
- 17. Program delivery understandings in Colony Schools
 - Annual meeting with First Ministers, German teachers and colony principals
- 18. Media exposure for Reading initiative – posters, commercials aired:
 - Reading poster displayed in all schools, Wheatland and Palliser Libraries in Sun West SD
 - Reading Commercials aired in the fall on local radio stations
- 19. Identification through ISIS of students and needs – level 1 or 2 or Student Support Plan used in all schools

Sun West School Division Special Education Data			
	Designated Students 2005-06 & 2006-07	Impact Assessment Students 2007-08	Impact Assessment Students 2008-09
Level I	53	106	125
Level II	78	72	88
Total	131	178	213
Total Enrollment	4765	4671	4634
Percentage of Identified Population	2.75%	3.81%	4.59%
Provincial Rates	3.05%	4.11%	unknown
Increase from 2005 to 2008 is the result of changing from a medical model of designation to assessing the impact of the learning supports required.			
2008-09 Update:			
Increase of 3.95 FTE Resource Teacher time for 2008-2009 school year.			
Currently 139.94 FTE EA time allocated (reduction of 12.81 positions overall)			

- Personal Program Plan or Student Support Plan for students with diverse needs used in all schools
- 20.. Software used with students to support learning:
 - Fast ForWord, Kurzweil 3000; Rosetta Stone implementation in all schools to support learning
- 21. EA allocation according to student needs:
 - More consistency due to handbook use
- 22. Increased number of qualified Resource teachers
 - One teacher completed Special Education Certificate qualifications



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23. *Performance appraisal section for Resource teachers created*
24. Student Services support refined:
 - Electronic filing system in place for all reports, PPPs, counselors' caseloads
 - Protocols in place
 - OT/SLP model for Sensory Friendly classroom (pilot at WAS)
 - Referral numbers: Speech Language: 46; Psychology: 44; Occupational therapy: 20; Counselling: 45 (These are new referrals and do not include on-going caseload numbers)
 - Critical Incident and Crisis Response protocols: 4 incidents to date (2008-2009 school year) requiring response team attendance: suicide risk assessment; death of a staff member; death of a former staff member; school bus accident
 - Response Team Model changed to include local school counselor (all but two counsellors now trained in Critical Incident Stress Management training and protocols) and other trained personnel where additional support was deemed necessary by the superintendent and supervisor of student services
 - Addictions networking with Health to increase education and informed decision making of youth; Drug Strategy Regional Committee
 - Co-supported/delivered PARTY with Health Region workers and will work with them for any other PARTY events organized

Compliance in Process:

I report the following regarding the instruction related goals which are currently being addressed in the 2008-09 school year that require further attention:

1. Data regarding course registrations requires review
 - New Mathematics : PLT leaders help other teachers in the school with the new math curriculum
 - Continue to build understandings for program delivery In colony schools
 - Annual Meeting with First Ministers, German Teachers, and Colony Principals
 - Procedures for program being developed
 - Meeting on February 25 with Ministry to continue awareness at provincial level regarding Hutterian Schools
2. Co-teaching model
 - Expectations have been outlined for resource teachers that part of their timetable will be devoted to co-teaching in classrooms with teachers in their schools.
 - Learning Coaches are beginning to co-teach in classrooms
3. AEP graduates:
 - Grade completion monitoring and support increased by Supt.
 - AEP teacher meetings to collaborate re increasing student success



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4. PAA Delivery in future:

- Committee of 8 PAA teachers will meet in January 2009 to revise original delivery options for Board consideration for the 2009-10 school year

5. Establish one new Pre K program:

- Data collection in progress
- Early Development Instrument project to be implemented in partnership with Ministry of Education and Offord Child Centre of Studies with McMaster University February 2009 in all Kindergarten classrooms – purpose to gather data on children's readiness for school

7. Pyramid of Interventions:

- Increase in Resource teacher time, more response to intervention models in place; collaborative teaching; learning labs with subject specialists assisting small groups of students with specific skill development; greater use of technology (Kurzweil and laptop for LD students in place of EA requests); more effective use of EA time with small groups of students

8. Multi-grade principles:

- Expression of Interest for teachers in grade 6-9 to join committee to work on new curriculum outcomes in all subject areas to accommodate combined classes.
(e.g. if grade 6/7 Health is combined, what is essential to be learned in order to cover both requirements). Begin work in January 2009

9. Technology in the classroom and access:

- Continued work in this area for all students in Sun West to access programming

10. Technology Scope and Sequence for grades K-9+

- Draft to be reviewed by TEL Committee and Lead Teachers

11. Distance Learning Delivery:

- 70 print based courses accessed by students
- 12 Webcast/Moodle combination courses offered through Kenaston Distance Learning Centre in Semester I or II
- 4 Pictel classes offered from Eston to Beechy
- 1 Pictel course offered from Kyle to Elrose
- 1 Pictel course offered from Elrose to Kyle
- 16 students accessing Pictel courses at receiving schools
- Initial webcast registration complete; review of process ongoing
- Meeting software evaluation for Webcasting ongoing
- ITALC computer management system installed in Sun West labs
- Sound system upgrades in Kenaston



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- Ongoing expansion of current Pictel system to print based, Webcast/Moodle combination, and Moodle courses
 - Initial attempts at Webcast recordings available for absent students or asynchronous delivery
 - Reciprocal sharing of course development with North East School Division
12. CWEx teacher module development ongoing:
- Survey to be redone in June 2009
 - Student survey, parent survey, community survey under development
16. Colony School oral language benchmarks set
- Oral language development strategies handbook being developed
17. Program delivery understandings in Colony Schools
- Provincial level meeting with Ministry regarding Hutterite Schools
18. Education Assistants
- Procedures identified and clarified, school division PD focused on training in speech and language strategies, lifting and transferring procedures, reading and math strategies for learning disabilities, software training, strategies for working with EAL students, introduction to Communicable Disease Handbook
22. Performance appraisal section for Resource teachers
- Work in progress within Special Education team of consultants with superintendent and ad hoc committee of resource teachers
23. Effective communication and Language Development Project – co-teaching model (specialists - SLPs, OT - with teachers in classrooms focus on phonemic awareness)
- Threat Risk Assessment introductory training for counseling team to be provided by Superintendent of Student Services (Level 2 Threat Risk Assessment training with Kevin Cameron in 2004)
 - Addictions Counsellors (Health) are to run a Grade 7 program in the classrooms as well as a booster program for the Grade 8 students; will be involved, as time allows, with the Grade 10-12 program

Acceptance by the Board:

The Board finds this monitoring report to be acceptable with regards to the outcomes reported and seeks to have the in progress goals fulfilled as the school year progresses and does so by motion.